

HEAD OFFICE

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Molemole Municipality

MOREBENG BRANCH OFFICE

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www.molemole.gov.za

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Enquiries: **Ralephenya T.D**

Reference: **Corp: 8/1/1/09**

04 March 2024

Request for Quotation

Molemole municipality is hereby inviting proposals / quotations from prospective service providers for the training of 16 Ward Committee members on the following programme:

Programme	US ID	Credits
Apply the batho Pele Principles to own work role and context	113955	4
Advise stakeholders on the management of a skills development programmes	242877	8
Apply visionary leadership to develop strategy	120311	10

- **The Service Provider to be appointed must be accredited by the relevant SETA.**
- **Training should take place within the boundaries of the Molemole Municipality.**
- **Duration of the training must be 1 day**

1. The following documentation should accompany your quotations:

- a) The recent up-to-date central supplier data (CSD) registration report detailing all compliance requirements; [Last verified between the advert date and the closing date]
- b) Valid Tax compliance status pin
- c) Fully signed and completed declaration of interest form [downloadable from www.molemole.gov.za]
- d) Fully signed and completed MBD 9 form [downloadable from www.molemole.gov.za]
- e) Proof of registration with relevant SETA (e.g. LGSETA, ETDPSSETA etc.)

N.B. Failure to attach the above documents (a to d) will disqualify the bidder from further evaluation.

Stage 1 Evaluation Criteria

The bid will be evaluated based on:

- **Functionality**, bidders must achieve a minimum of 80% functionality in order to be considered for further evaluation in stage 2 (Evaluation on Price and SPECIFIC POINTS). Bidders that score less than the minimum of 80% will be disqualified from further evaluation.

Registration: - Detailed CVs of One Facilitator or Trainers,	20 points	Poor = 1 Acceptable = 2 Good = 3 Very Good = 4 Excellent = 5
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Molemole Municipality is a developmental people driven organisation that serves its people

Mission: To provide essential and sustainable services in an efficient and effective manner

- Relevant qualifications of one Facilitator or Trainer at NQF level 7 or higher (Must be certified)		
- Accreditation of the service provider with the relevant SETAs.	10 points	
Experience - Attach at least (2) orders /appointment letters on client's letterhead signed	20 points	
TOTAL	50 points	

Stage 2: Evaluation on Price and Specific Goals

- Bidders must attach the following supporting documents to claim points. Failure to attach the valid documents points shall not disqualify the Bidder from further evaluation; but only points will be forfeited.

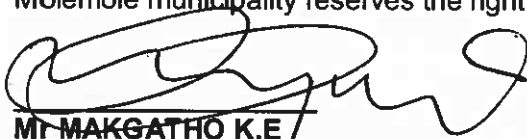
Preference Points for specific Goals	Means of Verification	Points
People or Business residing within Molemole Local Municipality	Statement of municipal rates or Proof of residents from Traditional Authority	5
Woman- Ownership of more than 50%	Identification Document and Company and Intellectual Property Commission (CIPC) document and a detailed CSD	5
People with Disability	Medical Report indicating Disability	5
Youth (18 to 34 years)	Identification Document	5

The following conditions will apply:

- Quotations must be on an official letterhead of the company
- Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- Incomplete quotations will be disqualified from further evaluation
- Payment will be effected within 30days of receipt of invoice.
- Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for preference as per PPPFA of 2000 Preference Score Points of 2003 and Preferential Procurement Regulation of 2022
- The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

Kindly direct all technical enquiries to **Mr Pihlela** at **015 501 2363** between 08:00 and 16:30. All quotations should be submitted at Mogwadi Municipal Tender Box by the latest **11 March 2024 at 11:00**, clearly marked the name of the programme. No quotation will be accepted after the closing date.

Molemole municipality reserves the right to accept any quotation.



MR MAKGATHO K.E
MUNICIPAL MANAGER
Corp: 8/1/1:09